Town of Landis, Board of Aldermen
Monday, January 9, 2023 – 6:00 PM
Landis Board Room

AGENDA

1. **Introduction:**

   1.1 Call Meeting to Order

   1.2 Welcome

   1.3 Moment of Silence and Pledge of Allegiance

   1.4 Adoption of Agenda

2. **Consent Agenda:** *All items below are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will be no separate discussion on these items unless an Aldermen member so requests, in which event, the item will be removed from the Consent Agenda and placed in the appropriate corresponding Agenda Section to then be considered.*

   REQUESTED ACTION: Motion to Approve Consent Agenda as presented

   2.1 Consideration of Regular Town Board Meeting Minutes from December 12, 2022, and Special Called Meeting Minutes from November 17, 2022, and December 5, 2022

   2.2 Consider Request from the South Rowan Public Schools Bible Teaching Association to Assist with the "Run for the WORD 5K" in September of 2023

   2.3 Consider Offer of Donated Hydraulic Equipment to the Town of Landis from the Mt. Mitchell Fire Department

3. **Ordinances/Resolutions:**

   3.1

   Petition for Voluntary Annexations- Long-Kimball-Porter (Linn Industrial property additions) - parcel 1) southeast of 1260 Dial Street, Kannapolis, NC 28083 consisting of approximately 7.14 acres; and parcel 2) 0 Old Beatty Ford Road, Landis, NC 28088 consisting of approximately 4.27 acres (Rowan County Parcel ID numbers 133A099 and 140 004 respectively) (See Memorandum dated January 9 from Planning, Zoning & Subdivision Administrator R. Flowe)

1. Resolution #2023-01-09-1 Directing the Clerk to Investigate the Sufficiency of the Petition
2. Presentation of Clerk's Certification
3. Resolution #2023-01-09-2 Setting the Date for a Public Hearing February 13, 2023

REQUESTED ACTIONS:

1. **Motion to adopt Resolution #2023-01-09-1**
2. **Acknowledgment of Clerks Certification (No Action Needed)**
3. **Motion to adopt Resolution #2023-01-09-2**

4. **Citizen Comments:** *All citizen comments are limited to 3 minutes.*

4.1 **Citizens' Comments**

5. **Old Business:**

5.1 Board Discussion of the Town Manager Search and Options for Professional Recruitment and Assistance

REQUESTED ACTION: **Motion to shortlist the Town Manager Search firms to Narloch & Associates and Mercer Group and authorize the Town Manager to negotiate a contract for a selected firm following interviews with members of the Town Board.**

5.2 Board Discussion of the Annual Granicus Renewal for Peak Agenda Management and receive Competitive Quote from CivicPlus

REQUESTED ACTION: **Motion to pursue a contract with CivicPlus for the Premium Package for Agenda Management and pursue additional meeting recording options with Lenny Fritz Audio and Visual.**

5.3 Board Consideration of a Competitive Bid for the Town Hall Generator to Cover All of Town Hall

REQUESTED ACTION: **Motion to Award a Bid for the Town Hall Generator to R&L Glover Enterprises in the Amount of $147,300.**

5.4 Consider Quote from Vendor AED Brands for 10 Zoll 3 Automated External Defibrillator (AED) in the Amount of $21,790.55

REQUESTED ACTION: **Motion to approve the purchase of 10 Zoll 3 AEDS in the amount of $21,790.55.**

6. **Considerations:**

6.1 Board Discussion and Review of the Fire Chief Job Description and Recruitment

REQUESTED ACTION: **Motion to add Full-time Fire Chief position to list of budgeted positions for 2022/2023 fiscal year.**

6.2 Board Discussion on a Potential Board Retreat as Part of the Preparation for the Upcoming Town Budget Season

6.3 Board Consideration of a Budget Amendment for the Purchase of a Snow Plow for the Streets Department

REQUESTED ACTION: **Motion to approve the Budget Amendment to appropriate $4,000 in proceeds from the sale of the little dump truck to Capital Outlay in the Street Department in order to cover the cost increase needed to purchase the snow plow.**

6.4 Board Discussion of the Need for New Financial Software for the Town

7. **Reports:**

7.1 Departmental Reports (Included in the Board Packet)

7.2 Financial Report

- Annualized Maintenance of Fire Truck 443

7.3 Town Manager Report (Included in the Board Packet)

- Board Discussion of scheduling the formerly "Love Landis" event to include shred services and dumpster disposal at the Public Works facility for a designated week in the spring
- Finance Officer Position

8. **Upcoming Events:**

8.1
- Tuesday, January 10: Planning Board Meeting: 6:00 pm: Town of Landis Board Room
- Tuesday, January 10: Board of Adjustment Meeting: Immediately Following Planning Board Meeting: Town of Landis Board Room
- Monday, January 16: Town Hall Closed for Martin Luther King Jr. Holiday
- Wednesday, February 1: Senior Luncheon: 12 noon: Trinity Lutheran Church in Landis
- Thursday, February 9: Board of Aldermen Work Session: 5:30 pm: Town of Landis Board Room
- Monday, February 13: Board of Aldermen Strategic Planning Meeting: 5:00pm: Town of Landis Board Room
- Monday, February 13: Board of Aldermen Regular Scheduled Meeting: 6:30 pm: Town of Landis Board Room
- Tuesday, February 14: Planning Board Meeting: 6:00 pm: Town of Landis Board Room

9. **Closing:**

9.1 Board Comments

9.2 Motion to Adjourn